

APPENDIX 1

MAY 2022

DRAFT APPOINTMENTS SCHEDULE

COMMITTEE APPOINTMENTS

AUDIT COMMITTEE (13 members)

Group / Seats

Chair:

Vice-Chair:

Membership: *(CIPFA advice is no Cabinet members and preferably no high profile scrutiny members to be appointed)*

Con (4)

Green/Labour/
Independent (2)

Lib Dem (7)

CONSTITUTION AND GOVERNANCE COMMITTEE (13 elected members)

Groups / Seats

Chair:

Vice Chair:

Membership – elected members:

Con (4)

Green/Labour/
Independent (2)

Lib Dem (7)

HUMAN RESOURCES COMMITTEE (13 elected members)

Groups / Seats

Chair: *(This Committee is chaired by the Cabinet member with responsibility for HR issues)*

Membership:

Con (4)

Green/Labour/
Independent (2)

Lib Dem (7)

OFFICER APPEALS COMMITTEE (13 members)

Groups / Seats

Chair: **(appointment delegated to the Committee)**

Membership: *(Committee of 3 members chosen from the 9 to hear each appeal – members **must** receive appropriate training in HR issues to be allowed to participate)*

Con (4)

Green/Labour/
Independent (2)

Lib Dem (7)

PENSION FUND COMMITTEE (4 elected members)

Groups / Seats

Chair:

Membership: (not to include Cabinet Members)

Con (1)

Lib Dem (3)

Non-elected Membership:

(4 voting representatives for the district councils, Avon &

Contact : Scott Wooldridge, Monitoring Officer, Democratic Services

Somerset Police Authority, other bodies in the scheme & Unison)

Cllr R Henley – representing the district councils

Mr P Butler – Avon & Somerset Police & Crime Commissioner

vacancy – representing other employers

Sarah Payne – representative of pension scheme members

REGULATION COMMITTEE (13 members)

Chair:

Vice-Chair:

Membership: *(no Cabinet members. Members **must** receive training in planning, rights of way and village green issues before taking part in a committee meeting)*

Groups / Seats

Con (4)

Green/Labour/
Independent (2)

Lib Dem (7)

Named substitutes

Con (2)

Green/Labour/
Independent (1)

Lib Dem (4)

SCRUTINY FOR POLICIES, ADULTS AND HEALTH COMMITTEE (13 members)

Chair:

Vice-Chair:

Membership: *(no Cabinet members to be appointed)*

Groups / Seats

Con (4)

Green/Labour/
Independent (2)

Lib Dem (7)

SCRUTINY FOR POLICIES, CHILDREN & FAMILIES

(13 members)

Chair:

Vice-Chair:

Membership: *(no Cabinet members to be appointed)*

Groups / Seats

Con (4)

Green/Labour/
Independent (2)

Lib Dem (7)

Voting non-elected representatives for the consideration of
education matters only:

Ruth Hobbs
Mrs E Tipper

School Gov
Reps (2)

Vacancy

Schools Forum
(1)

Vacancy
Vacancy

Parent Gov Reps
(2)

Vacancy – Roman Catholic Diocesan
Revd T Osmond – Church of England Diocese

Church Rep (2)

SCRUTINY FOR POLICIES AND ENVIRONMENT COMMITTEE

(13 members)

Chair:

Vice-Chair:

Membership: *(no Cabinet members to be appointed)*

Groups / Seats

Con (4)

Green/Labour/
Independent (2)

Lib Dem (7)

SCRUTINY FOR POLICIES AND PLACE COMMITTEE

(13 members)

Chair:

Vice-Chair:

Membership: *(no Cabinet members to be appointed)*

Groups / Seats

Con (4)

Green/Labour/
Independent (2)

Lib Dem (7)

**Scrutiny Committee – Joint Scrutiny for Local Government
Reorganisation Committee**

(16 members, 8 County Council and 8 District Councils)

Chair:

Vice-Chair:

Membership: *(8 members - no Cabinet members to be appointed)*

Groups / Seats

Con (3)

Green/Labour/
Independent (0)

Lib Dem (5)

District Council Elected Representatives (8 elected members)

2 members – Mendip District Council

2 members – Sedgemoor District Council

2 members – Somerset West and Taunton Council

2 members – South Somerset District Council

SOMERSET HEALTH AND WELLBEING BOARD

Groups / Seats

Membership *(overall membership agreed by the Council):*

Proposed County Council membership – subject to the approval of the Leader *(5 members appointed by the Leader – generally includes relevant Executive Members with responsibilities for Children’s Services, Education, Public Health and Adult Social Care)*

Con (2)

Green/Labour/
Independent (0)

Lib Dem (3)

District Council Elected Representatives (1 elected member per Council)

Ros Wyke – Mendip District Council
Janet Keen – Sedgemoor District Council
Chris Booth – Somerset West and Taunton Council
Brian Hamilton – South Somerset District Council

Officers and Independent Members

Ms Trudi Grant (SCC)
Ms Mel Lock (SCC)
Mr Julian Wooster (SCC)
Dr Alex Murray (Clinical Commissioning Group)
Mr James Rimmer (Clinical Commissioning Group)
Dr Ed Ford (Clinical Commissioning Group) – Vice Chair
Mark Cooke (NHS England)
Judith Goodchild (HealthWatch)
Superintendent Dickon Turner, Avon and Somerset Police

STANDARDS COMMITTEE (5 elected members and 5 co-opted members) ***Groups / Seats***

Chair:

Membership – elected members: *(5 member committee political proportionality requirements waved by the Council – all political*

Contact : Scott Wooldridge, Monitoring Officer, Democratic Services

groups represented – 1 member each)

Con (1)
Green(1)
Labour (1)
Independent (1)
Lib Dem (1)

Membership – co-opted non-voting members:

Alan Hemsley
Paul Hooper
Robin Horton
David Stripp
Vacancy

SOMERSET PENSIONS BOARD (6 – 3 Employer reps, 3 Member reps)

Groups / Seats

Chair: (appointment delegated to the Board)

Membership: *(one elected member to be included as an 'employer' rep)*

3 'Employer' reps:

Cllr XXXX

Mrs Rachel Ellins (Officer, County Council)

Cllr Anne Hills (Frome Town Council)

Lib Dem (1)

3 'Member' reps

Mr N Behan (Unite)

Rod Bryant

Anthony White

APPOINTMENTS TO OTHER AUTHORITIES

DEVON AND SOMERSET COMBINED FIRE AUTHORITY

(8 members)

Chair's appointment is made by the Fire Authority itself

SCC's Membership:

Groups / Seats

Con (3)

Green/Labour/
Independent (0)

Lib Dem (5)

EXMOOR NATIONAL PARK AUTHORITY (4 members)

Groups / Seats

Chair's appointment is made by the Park Authority itself

SCC's Membership:

Con (1)

Lib Dem (3)

FOR INFORMATION

EXECUTIVE (SUBJECT TO DECISION BY THE LEADER OF THE COUNCIL)

Note these are draft proposals at this stage:

- Leader of the Council –
- Deputy Leader of the Council and Lead Member on Finance and Human Resources -
- Lead Member for Children and Education –
- Lead Member for Adults –
- Lead Member for Transport and Digital –
- Lead Member for Public Health, Equalities and Diversity –
- Lead Member for Economic Development and Inward Investment –
- Lead Member for Environment and Climate Change –
- Lead Member for Assets, Planning and Housing –
- Lead Member for Communities–

Associate Lead Members (SUBJECT TO DECISION BY THE LEADER OF THE COUNCIL)

Note these are draft proposals at this stage:

- Associate Lead Member for Governance and Communications –
- Associate Lead Member for Finance –
- Associate Lead Member for Education –
- Associate Lead Member for Public Health –
- Associate Lead Member for Adults –
- Associate Lead Member for Economic Development and Inward Investment -
- Associate Lead Member for Assets -

OPPOSITION APPOINTMENTS – (TO BE ADVISED BY THE OPPOSITION LEADER)

CONSERVATIVE GROUP

Leader:

Deputy Leader:

Cabinet Member (Leader of the Council) (Deputy Leader) and Lead Member for Finance and Human Resources	Opposition Group Spokesperson
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Contact : Scott Wooldridge, Monitoring Officer, Democratic Services

Lead Member for Children & Education Lead Member for Adults Lead Member for Transport & Digital Lead Member for Public Health & Equalities Lead Member for Econ Development Lead Member for Environment & Climate Change Lead Member for Assets, Planning and Housing Lead Member for Communities	
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LABOUR GROUP

Leader: **To be advised**

INDEPENDENT GROUP

Leader: **To be advised**

GREEN GROUP

Leader: **To be advised**

Terms of reference for proposed new committees

SCRUTINY COMMITTEE POLICIES, ENVIRONMENT

FUNCTIONS:

Functional areas that are the responsibility of the Committee are as follows:

- Climate Change & Carbon Reduction
- Environment services (and appointment of members to the Joint Waste Scrutiny Panel with the district councils)
- Planning Policy
- Property & Asset Strategy
- Flooding & Water Management
- Energy and Sustainability
- Scientific services
- Countryside and Areas of National Beauty

FORM AND COMPOSITION:

The Committee comprises 13 elected Members reflecting the political composition of the Council.

QUORUM:

A minimum of 5 elected members are required to be present for a valid meeting to take place.

CONSTITUTION AND GOVERNANCE COMMITTEE

FUNCTIONS: In summary, the Committee's main responsibilities relate to reviewing and updating the Council's Constitution and its governance framework.

Constitutional matters:

The Committee is responsible for:

- (a) Maintaining an effective, up to date and legally compliant Constitution.
- (b) Considering proposals from Council committees for changes to the constitutional arrangements of the Council.
- (c) Approving in-year changes to individual parts of the Constitution and submitting an annual report to the Council recommending a revised Constitution for approval to the Council's Annual General Meeting. See notes below.

Contact : Scott Wooldridge, Monitoring Officer, Democratic Services

- (d) Taking all required decisions in respect of the County Council elections;
- (e) Overseeing the Council's input and response to boundary or electoral reviews as required by the Boundary Commission.
- (f) Developing the Constitution for the new Somerset Council

Notes: The delegation set out in (c) above exclude approval of:

- Any changes to the operational arrangements of the Council including the Committee structure – which will be referred to Council for approval as a recommendation
- The Scheme of Members' Allowances which is approved by the Council on the recommendation of the Joint Independent Remuneration Panel;
- The Council's executive arrangements , which are the responsibility of the Leader of Council;
- Any change to the Council's model of democratic governance under the Localism Act 2011.

FORM AND COMPOSITION:

The Constitution and Governance Committee comprises 13 elected members. Substitutes will be permitted for the elected members appointed to the Committee. The Chair is appointed by the Council on an annual basis.

QUORUM:

A minimum of 5 elected members is required for a valid meeting of the Committee.

STANDARDS COMMITTEE

FUNCTIONS:

The Standards Committee is expected to be apolitical in carrying out its functions and its responsibilities. The Committee promotes and maintains high standards of conduct by elected Members and Co-opted Members of Council and Council bodies.

The Committee:-

- (a) Has responsibility for promoting high standards of conduct by Members, Co-opted Members and Officers and for the policies and processes which support this aim.
- (b) Advises on the induction and training of Members and Co-opted Members on standards of conduct ;
- (c) Monitors the operation of the Members' Code of Conduct and recommends any changes considered necessary to the Code to the Council for approval.

Contact : Scott Wooldridge, Monitoring Officer, Democratic Services

- (d) Has responsibility for overseeing the Standards of Conduct for officers and recommending any changes considered necessary to the Council for approval
- (e) Manages the members' and officers' registers of interests and gifts / hospitality;
- (f) Monitors the Council's Whistleblowing Policy and make recommendations to the Council in respect of any proposed changes.

The Committee has no role in considering or determining member complaints.

FORM AND COMPOSITION:

The Constitution and Standards Committee comprises of 1 elected member per political group (currently 5 elected Members) [but no Cabinet Members] and 5 Co-opted Members without voting rights. Substitutes will be permitted for the elected members appointed to the Committee. The Chair is appointed by the Council on an annual basis. Council has agreed to waive the political proportionality requirements for appointments to the Committee to enable all of the political groups on the Council to be represented.

QUORUM:

A minimum of 3 elected members is required for a valid meeting of the Committee.

LOCAL GOVERNMENT REORGANISATION JOINT SCRUTINY COMMITTEE (to be advised)

FUNCTIONS:

FORM AND COMPOSITION:

QUORUM: